



Notification/Change of employee banking details

Recording your banking details does **not** make you a client of Danske Bank.

Provide the details of the account into which you would like your salary to be paid.

If your banking details change while you are employed by the university, please use this form to update your information.

Employee
ID number [personnummer]
Name
Telephone number (office hours, incl. area code)

Please pay my salary into the following account:

Bank		
IBAN/Account number		Valutakod/Currency cod (3 ps)
BIC/SWIFT	Bank code	Bank ID

Name and address of bank (only for payments made to banks outside the EU/EEA)

Place, Date
Signature
Print name

Please submit the completed form to your salary administrator by the 10th of the month if that month's salary is to be paid into the new account.