



LEDNINGSKANSLIET

Rules for the affiliation of researchers to centres and departments at Karlstad University

1. Background and purpose

Karlstad University takes a favourable approach to increasing academic exchange initiatives both nationally and internationally. One way to achieve this is to recruit well-reputed researchers without employing them. Such an affiliation can be made through an appointment of an affiliated researcher.

The purpose of affiliation is to reinforce the strong research environments and strengthen our positions nationally and internationally. The affiliation is expected to benefit the university as well as the affiliated researcher. By jointly creating a bigger and stronger critical mass, the potential for increased research publication and external research funding is greater.

2. Eligibility

The qualification requirement for affiliated researchers is a PhD, or the corresponding artistic qualification, and active and ongoing research.

3. Employment

A decision on affiliation does not entail employment at Karlstad University, or a financial obligation in any respect, either for the university or the affiliated researcher's employer.

4. Appointment

The initiative to an affiliation appointment can be taken by the research director of a research centre or a head of department. The initiative shall include a description of the proposed cooperation, biographical data, including a CV and list of publications, the written consent of the nominated person, and if relevant, his/her employer, and a suggestion of the appointment period.

Decision	RB 34/16	Dnr.	C2016/222	Replaces	
Effective from	2016-03-16	to	Until further notice	Issued by	Conny Claesson

A consent form is available, see attachment.

After reviewing the documented qualifications, the faculty concerned takes a decision on the appointment. The decision shall include with which unit (centre or department) the researcher is affiliated. The decision must also specify any special conditions for the affiliation beyond these rules.

Decision on affiliation cannot exceed a period of four years. After four years a prolongation requires a new decision.

5. The affiliated researcher's obligations

The appointed affiliated researcher is under the obligation to

- state/refer to this affiliation in all academic his/her publications and any other outreaching scholarly activity
- register a researcher ID via ORCID (www.orcid.org)
- inform the university library of all publications, at least, during the affiliation period

6. The affiliated researcher's rights

Affiliation as a researcher includes access to Kau and its services as follows:

- access to the university library and its databases on location
- access to key cards and keys, if need be
- access to the service to researchers provided by the university library, such as courses in information retrieval and reference management programs
- opportunity to consultative review of research applications via Kau's research ethics review committee
- access to a guest account at Kau to access the wireless network on campus

By means of the university library, Kau undertakes

- to register all publications that the affiliated researcher report, according to the obligation above in the national digital research archive DiVA.



Consent to appointment as affiliated researcher at Karlstad University

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The purpose of affiliation is to reinforce the strong research environments and strengthen our positions nationally and internationally. The affiliation is expected to benefit the university as well as the affiliated researcher.

By signing below, I, [name of affiliated researcher], consent to being appointed affiliated researcher at Karlstad University for a period of four years, at the most. I also confirm having read and approved the rules of affiliation at Karlstad University.

.....
Place and date

.....
Place and date

.....
[Name of affiliated researcher]

.....
[Name of affiliated researcher's employer]